

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: None

Others Present: Law Director Stephen Klonowski, Street Commissioner Bob Zahuranec,  
Finance Director Matthew Stuczynski, Chief of Police Robert Hagquist,  
Engineer Mike Henry, Building Commissioner Michael Skvasik, Clerk of  
Council Elaine Low and Service Director Daryl Schultz

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**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of July 6, 2011, were approved as presented.  
(Baca/Adie)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays – None

6 yeas-0 nay  
Motion carried

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**PAY ORDINANCE**

2011-8-68

The Pay Ordinance was approved as presented (Adie/Sylver)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None

6 yeas – 0 nays  
Motion carried

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**CORRESPONDENCE & MAYOR'S REPORT:**

The following were attached in the Mayor's packet;

- The check in the amount of \$5,623.72 from Republic Services for the month of June 2011.
- The Mayor's Court Report for the month of July 2011.
- The Building Department Report for the month of July 2011.

- A report from Greenfields Environmental Corp. for inspections performed for the month of July 2011.
- The agenda from the July 25, 2011 meeting from the Village of Glenwillow Infrastructure committee.
- The Bid Tabulation for the Energy Roof Improvements for the Village Hall and Building Department.
- An email from Greg Geis, regarding Street Lighting for Diamond Parkway project. CEI states that the installation of the lighting could take place in 12 weeks, after they are in receipt of the final payment.
- A memorandum by Mayor Cegelka, informing all employees that the Village Council approved a 3% raise, effective July 4, 2011.
- Rental properties and foreclosures within the Village, prepared by Mike Skvasik.
- An email received by Mayor Cegelka, from Mark Vedder, advising of dues to Chagrin/Southeast Council of Governments, for one year period from August 1, 2011 through July 31, 2012.
- An email received by Mayor Cegelka, from Ken Ledford, inquiring if Glenwillow, would like to be part of a feasibility study for a Regional communications Center to be located at the Bedford Medical Building.
- A letter from the Department of Commerce, Division of Liquor control advising that all permits to sell alcoholic beverages in our political subdivision will expire October 1, 2011, and every permit holder must file a renewal application.
- An email Mayor Cegelka, received from Janet Kodrich, she would like the Village to know that, Kindred Transitional Care and Rehabilitation-Stratford, has a new Executive Director, and his name is Jeff Hoehn.
- A letter received from Cleveland-Cuyahoga County Port Authority, with a draft for a Strategic Action Plan and an Executive Summary Port of Cleveland's Policy Report.
- The Ohio Public Law update for the summer 2011, supplied by Squire, Sanders & Dempsey.
- An article that appeared in Crain's Cleveland Business, outlining that Dots CEO, Rick Bunka has his sights on opening 1,000 new locations and taking his brand nationwide.
- An article that appeared in The Solon Times, by Sue Reid, talking about Glenwillow Village Park, how appreciative the soccer teams are with Village bathrooms, being clean and pleasant to use.
- A letter received from Brianna Smith, thanking Mayor Cegelka and his staff for the experience in allowing her to do community service.
- The proposed ward map for the Village, information was used from the 2010 census.
- A memo from Chief Hagquist, advising Mayor Cegelka that the following officers Victoria Miavitz, Daniel Biada and Edward Thyret, have satisfactorily completed their six month probationary period.
- A contract for services to be supplied by the Village of Glenwillow Inspector for Walton Hills' inspections. Pay agreement is \$35.00 per inspection.

- A draft for the 2011 sewer rate study.
- A notice from Chagrin Valley Engineering, Ltd., advising residents and businesses of repair work that is starting on Austin Powder Drive. The street will be closed to thru traffic starting August 8<sup>th</sup> to August 12<sup>th</sup> for concrete repair.
- A memo from Chief Hagquist, advising of hiring a new reserve police officer. His name is Ryan France.
- A letter received from Bob B. Owen, Prosecutor, advising Mayor Cegelka that he will be relinquishing his part time job with the Village, due to the fact he has been offered a full time job with Western Reserve Land conservancy, this new job will place him in the role of chief legal counsel.
- A letter received from Matthew Stuczynski, asking Mayor Cegelka to accept his resignation as Director of Finance for the Village of Glenwillow, he would also like to say thank you for allowing him the opportunity to serve the village of Glenwillow.
- The Liberty News & View paper for the month of August 2011.
- The Mayor thanked Bob B. Owen and Matthew Stuczynski for their services to the community and that we were sorry to see both of them go.

**FINANCE DIRECTOR MATTHEW STUCZYNSKI:**

- The closing financial summary report for the month of July.
- The Village continues to have healthy reserves and is in good financial condition.
- August 9<sup>th</sup> the Village will be proceeding with a Bond Issue that was approved at the last Council Meeting July 6, 2011. This is for the Multi Purpose Trail.

**LAW DIRECTOR STEPHEN KLONOWSKI:**

- The ward map needs to reflect the equal distribution of residents in each ward.
- Ordinance 2011-8-69 give the Mayor the right to employ certain legal council to represent the Village in litigation brought against the Village and 63 other communities by Northeast Ohio Sewer District. This has to do with the storm water plan if you are a customer of Northeast Ohio Sewer District.

Mr. Steve O'Brian is the lawyer that is representing all these communities. Our share of the bill would not exceed \$2,500, since we are such a small portion of the whole that is being represented.

**ENGINEER MIKE HENRY:**

- We have an Ordinance to have G.W. Roofing replace the roofs on the Building Department and the City Hall.
- The bids for the ball fields came in higher than expected. All bids were rejected. The proposal will be redone and then we will go out for bids again.
- The concrete repairs will start on Austin Powder Drive Monday August 8, 2011. The road will be partially closed. The asphalt work will start after that.
- URS will evaluate our funding and capital to make sure we can pay our bills. The last time this was done was in 2001.

- The Ward map has been distributed. The biggest change is in Ward 1. Ward 3 the boundaries have been extended. These changes were due to the results of the census. Our census count is 923 at this time.

**CHIEF OF POLICE ROBERT HAGQUIST:**

- The new police car is in and we are waiting to have the emergency equipment and radio to be installed.
- The other police cars have their new radios installed.

**STREET COMMISSIONER BOB ZAHURANEC:**

- Last month all the streets were swept and the drains were cleaned out.

**SERVICE DIRECTOR DARYL SCHULTZ:**

- Pictures of the out building at the Building Department were handed out to show how the building was repaired.
- Curbside chipping will take place but the date has not been set yet.

The Mayor gave out three Proclamations to Laurie and Jerald Hoover, Nikyal M. Winston and Brianna Smith.

- Proclamation was given to the Hoover's, to show our appreciation for all their services that they have given to the Village of Glenwillow in the past years to show our appreciation
- The Hoover's gave Proclamations to the Mayor and to Bob Zahuranec in appreciation for all their help.
- A Proclamation was given to Nikyal M. Winston her service for collecting toys for the children at Rainbow Babies and Children's Hospital. This project is called the Sparkle of Hope.
- A Proclamation was given to Brianna Smith for her volunteer work at the Village Hall during the summer of 2011.
- The Mayor swore in Bryan France as a Reserve Officer for the Village of Glenwillow.

Motion by Baca, seconded by Adie, to add legislation Resolution No. 2011-8-9 to allow participation in the ODOT Cooperative Purchasing Program .

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

**NEW BUSINESS:**

<p>2011-8-69 Ordinance</p>	<p><b>An Ordinance authorizing the Mayor and Law Director, on behalf of the Village, to employ special legal counsel to assist in the representation of the Village and other municipalities as lead counsel under a joint representation agreement in pending litigation and declaring an emergency. (Johnson )</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Baca/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas- 0 nays Motion carried</p></li> <li>• Motion to approve (Adie/Barber) Roll Call: Yeas--- Adie, Baca, Banas, Barber, Johnson, Sylver Nays— None <p style="text-align: right;">6 yeas- 0 nays Ordinance carried</p></li> </ul>
<p>2011-8-70 Ordinance</p>	<p><b>An Ordinance authorizing the Mayor to enter into a managed services agreement with development Xchange LLC to provide hosted third-party “software as a service” and other services and declaring an emergency (Baca)</b></p> <p style="text-align: center;">Motion to suspend 3 reading rule (Barber/Johnson) Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas— nays Motion carried</p></p> <ul style="list-style-type: none"> <li>• Motion to approve (Banas/Baca) Roll Call: Yeas— Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas—0 nays Ordinance carried</p></li> </ul>
<p>2011-8-71 Ordinance</p>	<p><b>An Ordinance that the Village of Glenwillow will pick up the statutorily required contribution to the Ohio Public Employees Retirement System for the employees of the Village pursuant to Internal Revenue Code Section 414 (b) (2) and declaring emergency (Banas)</b></p> <ul style="list-style-type: none"> <li>• This Ordinance was put on its first reading.</li> </ul>

<p>2011-8-72 Ordinance</p>	<p><b>An Ordinance determining that the Village of Glenwillow will pick up the statutorily required contribution to the Ohio Police &amp; Pension Fund for full-time employees of the Village Police Department and declaring an emergency (Adie)</b></p> <ul style="list-style-type: none"> <li>• This Ordinance was put on its first reading.</li> </ul>
<p>2011-8-75 Ordinance</p>	<p><b>An Ordinance to submit to the electors a question of amending the Charter of the Village of Glenwillow to alter ward boundaries in order to equalize ward populations and declaring an emergency (Baca)</b></p> <ul style="list-style-type: none"> <li>• This Ordinance was put on its first reading.</li> </ul>
<p>2011-8-73 Ordinance</p>	<p><b>An Ordinance Providing for the issuance and sale of not exceed \$450,000 of notes, in anticipation of the issuance of Bonds, to pay costs of improving the Municipal Sanitary Sewerage System by constructing sanitary sewers, including installing manholes and service laterals, along Pergl Road and Mello Road, and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule ( Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Motion carried</li> <li>• Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried</li> </ul>
<p>2011-8-74 Ordinance</p>	<p><b>An Ordinance providing for the issuance and sale of not to exceed \$900,000 of notes, in anticipation of the issuance of Bonds, to pay costs of improving, in cooperation with the Village of Oakwood, Richmond Road by changing the line of, grading, draining, curbing, resurfacing, paving, constructing storm sewers and storm water drainage facilities and installing traffic signalization, and declaring an emergency.(Barber)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Motion carried</li> <li>• Motion to approve (Adie/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays---None 6 yeas—0 nays Ordinance carried</li> </ul>

<p>2011-8-76 Ordinance</p>	<p><b>An Ordinance accepting the lowest and best bid received for the Village Hall and Building Department energy roof improvements, authorizing the payment thereof and declaring an emergency (Barber)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Motion carried</li> <li>• Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Ordinance carried</li> </ul>
<p>2011-8-78 Ordinance</p>	<p><b>An Ordinance rejecting Bids received for the ball field improvement project, authorizing the Village Engineer to revise plans and specifications, to be re-advertise for bids for the project and declaring an emergency. (Sylver)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Motion carried</li> <li>• Motion to approve (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Ordinance carried</li> </ul>
<p>2011-8-9 Resolution</p>	<p><b>A Resolution authorizing participation in ODOT cooperative purchasing program and declaring an emergency (Baca)</b></p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Motion Carried</li> <li>• Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas—0 nays Resolution carried</li> </ul>

Motion by Baca, seconded by Johnson, to go out for bids on the cab and chassis for the Service Department's new truck.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None

6 yeas—0 nays

Motion carried

Matthew Stuczynski thanked everyone for giving him chance to work for the Village.

**CITIZEN PARTICIPATION:**

A land owner was inquiring about the sewers that are being installed and any charges that might be charged to residents. He was happy to hear that residents will only have to pay to connect their individual home to the sewer line.

Mr. Smith thanked the Village for letting his daughter spend time volunteering at the Village Hall. He did have a concern about increased traffic on his street. If there is going to be work done on the street could residents have notification ahead of time.

Joe Biaglow thanked everyone for hosting the Village garage sale.

Bill Snyder from the Illuminating Company reported on the progress on getting street lights and repairing them too.

There being no further business to come before Council, moved by Adie, seconded by Barber to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 9:12 p.m.



Mark A. Cegelka – Mayor & President of Council



Elaine Lowe – Clerk of Council