



Judge Brian Melling swore in Jeff Adie, John Baca, Don Banas, Joe Barber, Eric Johnson and Larry Sylver at 7:31 pm on January 4, 2012 as Glenwillow Council Members for the next 2 years.

The Mayor, Mark A Cegelka called the meeting to order at 7:34 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Excused: None

Others Present: Law Director Stephen Klonowski, Engineer Mike Henry, Finance

Director John M. Veres, Building Commissioner Mike Skvasik, Chief of Police Robert Hagquist, Service Director Sam Scaffide, and Clerk of Council Elaine Lowe

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of December 21, 2012, were approved as presented. (Baca/Adie)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver
Nays – None

6 yeas-0 nay
Motion carried

PAY ORDINANCE

2012-1-1

The Pay Ordinance was approved as presented (Johnson/Baca)

Roll Call: Yeas – Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR’S REPORT:

The following were attached in the Mayor’s packet:

- The Mayor’s Court Report for the month of December 2011.
- The Building Department Report for the month of December 2011
- The Report from Greenfields Environmental Corp. of inspections performed for the month of December 2011.

- A copy of a check in the amount of \$4,602.00 from Republic Services for the month of November 2011.
- A check in the amount of \$899.00 received from Cuyahoga County for the grant Recycling Program.
- A copy of a check in the amount of \$800.00. The Village of Glenwillow received from Cuyahoga County for the Grant Recycling Program.
- Copies of two checks in the amount of \$805.00. The Village of Glenwillow received from the Village of Walton Hills for inspections performed from May 5th – December 16, 2011.
- A copy of a flyer received from Kindred Transitional Care and Rehabilitation Stratford, welcoming their New Executive Director, Prentice Lipsey.
- A copy of a memo Mayor Cegelka, received from Chief Hagquist, announcing the resignation of Part Time Officer Rudolph Richard Prhne, effective January 1, 2012.
- A copy of a memo Mayor Cegelka, received from Chief Hagquist, announcing the resignation of full Time Officer George Butina, effective January 6, 2012. He has accepted a position with University of Akron.
- A copy of the Infrastructure Committee Meeting Minutes that was held on December 7, 2011, supplied by Mike Henry.
- A copy of the Recreation Committee Meeting Minutes that was held on December 7, 2011, supplied by Mike Henry.
- A copy of a news release dated December 30, 2011, Mayor Cegelka, received from the office of Mayor Frank G. Jackson, announcing the City of Cleveland Terminates Probationary Employment of Bernardo Garcia, as the Commissioner of the Cleveland Division of Water.
- A copy of a letter Mayor Cegelka, received, from the Ohio Department of Development from Jerry D. Good, Deputy Chief, Office of Strategic Business Investment Regarding Roadwork Development (629) Grant for the Diamond Business Park Project (the "Agreement") noted at this time the Village is in compliance with the reporting requirements for the past two years.
- A copy of an email from Mayors Court @sc.ohio.gov, showing that Glenwillow has successfully completed their Annual Registration for 2012.
- Copies of letters of thank you for services and items supplied for our annual Council Christmas Party. Glenwillow Grille in care of Kim and Mike Sandrige, City of Bedford Heights in care of Nick Baucce, Kellogg Foods in care of Steve Surovec and Kindred Transitional Care and Rehabilitation-Stratford in care of Debbie Carlson.
- A copy of a thank you note Mayor Ceglka, received from Frank Nasserri, thanking him for the scholarship money he received from the Village of Glenwillow, also noted that he loves living in Glenwillow, and for the good food served at the Village Christmas Party.
- FYI-COUNCIL MEMBERS
- Food Baskets were delivered to four needy families in the Village of Glenwillow for Christmas.

Village of Glenwillow Regular Council Meeting

- A copy of a letter Mayor Cegelka, received from the Cleveland Metro parks Administrative Offices, informing the Village that the Deer Management Program will continue this winter, in a portion of the South Chagrin Reservation.
- A copy of an email Mayor Cegelka, received from Babette Oestreicher, tinkers Creek Watershed Coordinator, thanking him for his renewal to support the Tinkers Creek Watershed Community and requesting a letter of collaboration for a watershed Signage to be placed in Glenwillow.
- A copy of a flyer for a Healthy Glenwillow, to be distributed to the Village of Glenwillow residents. Being sponsored by University Hospital on February 11, 2012 at UH Bedford Medical Center.
- The Village needs to set up dates for the following committees
 - 1) Personnel/Wage Committee
 - 2) Building
 - 3) Infrastructure
- The Personnel and Wage Committee will meet at 6:30 January 18, 2012
- The Building Department Committee will have a meeting at 5:30p.m. on February 1, 2012. The Recreation Committee will meet at 6:30p.m. on February 1, 2012
- There will be an Infrastructure Meeting at 5:30 p.m., on January 18, 2012.
- Bob Sustar, a representative from Allstate Insurance Agency, Mike Skvasik, Glenwillows' Building Commissioner, and Mark Cegelka, Glenwillows' Mayor, met with Mr. Davis, the owner of the remaining lots on North & South Village Lanes, to let them know our expectations for the types of homes to be built in Glenwillow Place.

DIRECTOR OF FINANCE JOHN VERES:

- Thanked everyone for all their help in moving old files that were cleaned out to make more room in the Finance Department.
- The projection budget for 2012 is 1.3mill

LAW DIRECTOR STEPHEN KLONOWSKI:

- There needs to be some house keeping for Article 4 section 7, the Village needs to elect a representative for the Planning Commission Member and elect a Vice Mayor.
- Motion by Adie, seconded by Baca, for Council's representative at the Planning Commission will be Eric Johnson.

Roll Call: Yeas—Adie, Baca, Banas, Barber, Sylver

Abstain-- Johnson

Nays—None

5 yeas—0 nays

1 Abstain

Motion carried

- Motion by Sylver, seconded by Banas, to elect John Baca as Vice-Mayor.

Roll Call: Yeas—Adie, Banas, Barber, Johnson, Sylver

Abstain—Baca

Nays—None

5 yeas—0 nays

1 Abstain

Motion carried

ENGINEER MIKE HENRY:

- Thank you to everyone for the fantastic Holiday Party.
- The catch basins were repaired in December.
- **Pettibone Road Emergency Repair:** Nerone and Sons repaired the last catch basin within the concrete portion of the road on the east bound lane of Pettibone Road. The work was done on December 9th and 12th. The work included the installation of a new grate and casting, masonry brick and a concrete box out around the casting. The total cost of the repair was \$3,377.86.
- **Motion by Adie, seconded by Barber, to pay the repairs made by Nerone and Sons for \$3,377.86.**

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

- **Austin Powder Sink Hole Repair:** Nerone and Sons repaired a sink hole across from 7329 Austin Powder. The work was done on December 29th. The work included the removal of sidewalk slabs, excavation of the hole to solid ground, backfilling and compacting with premium material (ODOT 304) and replacing the sidewalk slabs. The total cost of the repair was \$4,599.08.
- **Motion by Sylver, seconded by Barber, to pay the repairs made by Nerone and Sons for \$4,599.08.**

Roll Call: Yeas—Adie, Baca, Banas, Barber Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

- **Sanitary Sewer Repair:** Toaz Construction repaired and upgraded the existing sanitary sewer connection at 7325 Richmond Road. The work was done during the week of December 19th. The work included relaying 15 feet of the sewer connection from the edge of the road to the right of way, backfilling with premium material (ODOT 304) and restoring the tree lawn. The total cost of the improvement was \$2,000.41.

- **Motion by Baca, seconded by Johnson, to pay Toaz Construction for the work they did in the Village for the amount of \$2,000.41.**

Roll Call: Yeas—Adie, Baca, Banas, Barber Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

- **Backflow Preventer:** Longo Construction installed a backflow preventer at 7645 Richmond Road to prevent any further sanitary sewer back-ups. This work was done on December 15th. The work included the installation of a back flow preventer placed inline with the existing sanitary sewer connection at the public right of way. The total cost of the improvement was \$2,450.00.
- **Motion by Johnson, seconded by Banas, to pay Longo Construction for the work they did in the Village for the amount of \$2,450.00.**

Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver

Nays—None

6 yeas—0 nays

Motion carried

CHIEF OF POLICE ROBERT HAGQUIST:

- The Village needs to fill a full time Police Officer position.
- The new Police Car that has been ordered should be here in March or April.
- Thanked everyone for their donations to the Shop with a Cop Program, it was a great success. We were able to take 6 children with them shopping and buy presents for the Christmas party for children.

BUILDING COMMISSIONER MIKE SKVASIK:

- The foreclosure homes in Glenwillow have gone from 16 to 10 at this time. The banks are really trying to work with the owners.
- There will be an Architectural Board Meeting January 11, 2012 at 5:30 p.m. about a sign for REXEL and a Planning Commission Meeting at 6:30 p.m.
- Republic Services will have all updates by August of 2012 to houses on Pettibone Road.

SERVICE DIRECTOR SAM SCAFFIDE:

- In December the Street Department used 79 1/2T salt, 113 gallons fuel and 50 man hours. The senior drives were done twice December 28, and Jan 2, 2012.
- There was a broken spring on one of the trucks, which is already repaired.
- Someone hit one of our trucks; it will be fixed as soon as the parts come in.

NEW BUSINESS:

<p>2012-1-2 Ordinance</p>	<p>An Ordinance appointing Elaine Lowe as Clerk of Council and declaring an emergency. (All of Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Adie/Barber) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas- 0 nays Motion carried • Motion to approve (Johnson/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried
<p>2012-1-3 Ordinance</p>	<p>An Ordinance confirming the appointment of Lori Pepera as Clerk of the Mayor’s Court of the Village of Glenwillow and declaring an emergency. (All of Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0nays Motion carried • Motion to approve (Sylver Adie) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried
<p>2012-1-4 Ordinance</p>	<p>An Ordinance confirming the appointment of Michael J. Skvasik as Inspector of Buildings of the Village of Glenwillow and declaring an emergency (Adie)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Motion carried • Motion to approve (Barber/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas—0 nays Ordinance carried

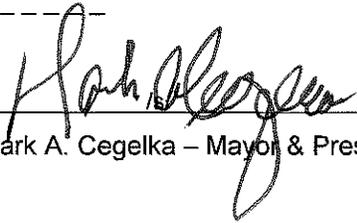
RESIDENT PARTICIPATION:

Resident Bob Zahuranec asked if Mike Henry, the Engineer, knew what caused the sink holes.

Laurie Hoover of Hoover Heating asked if they could have their car show again this year on July 8, 2012. They will be collecting for Sparkle of Hope and Rainbow Babies and Children's Hospital.

There being no further business to come before Council, moved by Barber, seconded by Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:31 p.m.



Mark A. Cegelka – Mayor & President of Council



Elaine Lowe – Clerk of Council