



The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Others Present: Law Director Stephen Klonowski, Finance Director John Veres, Police Chief Robert Hagquist, Engineer Mike Henry, Service Director Sam Scaffide, Building Commissioner Mike Skvasik, Housing Officer Peggy Spraggins and Clerk of Council Lori Pepera

A Public Hearing took place for the Community Development Block Grant Program. Housing Officer Peggy Spraggins gave a brief explanation of the program. Please see the attached minutes from this meeting.

APPROVAL OF MINUTES

The minutes of the Council Meeting of February 20, 2013, were approved as presented.
(Baca/Adie)

Roll Call: Yeas - Adie, Baca, Banas, Barber, Johnson, Sylver
Nays - None

6 yeas – 0 nays
Motion carried

PAY ORDINANCE

2013-3-16

The Pay Ordinance was approved as presented (Johnson/Barber)

Roll Call: Yeas - Adie, Baca, Banas, Barber, Johnson, Sylver
Nays - None

6 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of February 2013.
- A copy of the Building Department Report for the month of February 2013.
- A copy of a check in the amount of \$4427.11 received from Republic Services, for the month of January 2013.

- A copy of the monthly activities report dated February 2013 that *Mayor Cegelka* received from *Sam Scaffide*, Service Director.
- A copy of a status report for February 2013 that *Mayor Cegelka* received from *Mike Skvasik*, Building Commissioner.
- Copies of the spread sheets prepared by *Mike Skvasik* showing the following up-dated information;
 - (1) Foreclosures, dated February 28, 2013
 - (2) Rental Properties, dated March 5, 2013
- Copies of the reports supplied by *Chief Hagquist*, reporting streetlight outages to Solon FirstEnergy Service Center;
 - (1) Reported date February 21, 2012
 - (2) Reported date March 5, 2013
- A copy of a memo *Mayor Cegelka* received from *Chief Hagquist* announcing the Swearing in of *Joshua Bell* as a Reserve Police Officer.
- A copy of a memo *Mayor Cegelka* received from *Chief Hagquist* advising that Ptl. Michael Corbets has successfully completed his 6 month probationary period and he is recommending him as a permanent part time officer.
- A copy of a Legislative Report, for the month of February 2013, supplied by *Squire Sanders*, Legal Council, to the Cuyahoga County Mayors and City Managers Association.
- A copy of a letter and the list of Cities and Villages sent by Cuyahoga County Executive *Edward FitzGerald* informing local governments due to the 2012 six year property reappraisal process a significant amount of money was saved. A total of \$5.25 million will be returned to local school districts and governments (See list attached).
- A copy of a letter received from Cuyahoga County Executive *Edward FitzGerald* informing *Mayor Cegelka* that the Village of Glenwillow will receive a refund of \$391.13 due to the 2012 six-year property reappraisal.
- A copy of a note card *Mayor Cegelka* received from *Rose Marie Hojdarova* offering a thank you to the Service Department for their dedication and hard work.
- A copy of a flyer supplied by Republic Services providing trash, yardwaste and recyclable collection information.
- A copy of a Flyer announcing the annual Pancake Breakfast that will be held at the Oakwood Fire Station, Sunday, March 24th from 8 a.m. to 1 p.m.

- A copy of the Liberty News & Views

FINANCE DIRECTOR JOHN VERES:

- Finance Director John Veres reported he, along with the Mayor, met with Matt Stuczynski from Huntington Bank regarding the paying off of two notes. One for the Broadway/Richmond Intersection Project and the other for the Pergl Road Phase I Sanitary Sewer Project. Both of these will be paid off in August.
- The Village will also need to borrow a small sum of money for the Pergl Road Sanitary Sewer Phase II Project. The legislation for this will be on the April 3rd meeting.

LAW DIRECTOR STEVE KLONOWSKI:

- Law Director Steve Klonowski had nothing to report at this time.

VILLAGE ENGINEER MIKE HENRY:

- Village Engineer Mike Henry reported that construction on the Austin Powder Bridge will start up again in two weeks. Mike Henry has talked with the Project Engineer and the project is still slated to be finished by the end of June.
- The poles for the Richmond Road/Broadway Road Intersection Project have been delivered. The work to install those will begin in the next couple of weeks and will be completed by May. Construction on Shepard Road will begin in August/September and will be done by the City of Twinsburg.
- Mike Henry explained the reason for the change order to the contract with Fortuna Construction for the Pergl Road Phase I Sanitary Sewer Extension on tonight's agenda, Ordinance No. 2013-3-18, is to finish out restoration. This will close out Phase I.
- Construction for the Pergl Road Phase II Sanitary Sewer Extension started on Monday March 4, 2013.
- Three sealed bids were received and opened on Friday, March 1, 2013 for the Pettibone Road Bridge Project. Mike Henry recommended accepting the lowest bid from Longo Construction at \$213,777.08.
- Mike Henry explained the need for the repairs for the Pettibone Road Bridge are partly due to saturation of the soil which resulted in part the structure being pushed out, and the original plans called for straps that were never installed.
- Mike Henry reported that the Village is going to make application to the Ohio Public Works Commission for the Pettibone Road S curve repairs to be put off until next year when some of the other scheduled road projects have been completed.

POLICE CHIEF ROBERT HAGQUIST:

- Police Chief Robert Hagquist reported the new SUV has been in service for approximately two weeks now.
- The Police Department has applied for a grant from the Ohio Department of Criminal Justice with the help of Peggy Spraggins.
- Chief Hagquist reported that there are two emergency call boxes located in the Village. One is located in the driveway at the Village Hall and is working fine. The other is located in the parking lot near the soccer field on Austin Powder Drive. The Chief reported that this one has had to be repaired several times, and in the twelve years it has been there it has never been used. There being no objections, the Chief asked to have this the call box removed.
- Chief Hagquist welcomed Joshua Bell, the new Reserve Police Officer who will be sworn in this evening.

SERVICE DIRECTOR SAM SCAFFIDE:

- Service Director Sam Scaffide passed out a sample of a draft picture of what he and Lori have come up with for new street banners. Sam also showed a sample of the actual material they will be along with the actual size. They will be 24” x 48”, digitally printed and double sided. Sam asked that a motion be made to go ahead and order the spring street banners along with new brackets.

Motion by Don Banas, seconded by John Baca to go ahead with the purchase of new street banners and brackets for spring.

**Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None**

**6 yeas – 0 nays
Motion carried**

- The public benches along Pettibone Road have been reconditioned. The Service Department has sandblasted and repainted them. Two were brought into Village Hall this evening to view.
- Sam reported he has been talking with Al Marino from Republic Waste about new garbage and recycle containers for residents. A sample of each container was brought into Council Chambers this evening. The new containers would be used with a semi automated system and will be delivered and given to residents free of charge. Al Marino will be at the next Council Meeting on March 20, 20123 to answer any questions.
- Sam reported the salt spreaders on all of the plow truck have been calibrated. This will help to get a better estimate on how much salt is being used.

SWEARING IN CEREMONY:

- Mayor Cegelka swore in Joshua Bell as a new part-time Reserve Police Officer. Joshua graduated from Cleveland Heights Police Academy in December, 2012. Prior to the Academy he was employed as an accounts manager with Aarons in Maple Heights and as a Pathology Technician with the Cleveland Clinic. He holds a Bachelor of Science Degree from Cleveland State University in Health Sciences. Joshua is married, has two children and resides in Twinsburg, Ohio.

NEW BUSINESS:

<p>2013-3-17 Ordinance</p>	<p>An Ordinance authorizing the Mayor to enter into a Municipal Agency Agreement with the Cuyahoga County Land Reutilization Corporation and declaring an emergency. (Adie)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Sylver/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Barber/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
<p>2013-3-18 Ordinance</p>	<p>An Ordinance approving a change order to the contract with Fortuna Construction Co., Inc., for the Pergl Road Sanitary Sewer Extension, Phase I, and declaring an emergency. (Johnson)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Baca) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Baca/Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Ordinance carried

<p>2013-3-19 Ordinance</p>	<p>An Ordinance authorizing the Mayor to enter into a contract with Longo Sewer Construction Co., Inc., for Pettibone Road Bridge Maintenance and Repair Project, and declaring an emergency. (Baca)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Sylver/Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve. (Baca/Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
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Discussion took place regarding the Municipal Agency Agreement with the Cuyahoga County Land Reutilization Corporation. The Law Director, Steve Klonowski explained what the Corporation is and what it can do for the Village. The Corporation not only takes taxed foreclosed properties and accepts them as an agent of the Village but will also assist the Village in the removal or demolishing of unsafe, abandoned, or vacant buildings. The Corporation acts on behalf of the Village and will do this at no cost to the Village. An example of what the Corporation can do; If a property comes up for a Sheriff's Auction and is not sold, it will be put up for Sheriff's sale again in two weeks. If it is not sold the second time the Sheriff's Deed would be issued to us. The Village would assume the property free and clear of all taxes that are owed on it. The motivation for the County's program is to get land productive again.

Councilman Barber announced an Infrastructure Meeting on March 20, 2013 at 7:00 p.m.

Motion by Larry Sylver, seconded by Eric Johnson for the purchase of bottom rail fencing for the existing outfield fence at the Donald N. Payne Recreation Complex from Auburn fence for the approximate amount of \$1,300.00.

**Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver
Nays—None**

**6 yeas – 0 nays
Motion carried**

Councilman Sylver reported we have 2 sponsors for the summer concerts so far. He has also been talking with the Solon High School Band Director about having the High School Band play on a Sunday afternoon.

Building Commissioner Mike Skvasik reported there will be a Planning Commission Meeting on Wednesday March 13, 2013 at 6:30 p.m. The ARB Meeting has been canceled.

Councilman Sylver asked Building Commissioner Mike Skvasik about the status of a vacant lot on Pinecrest (7530 Pinecrest). It has been staked but no other activity has taken place for a few months. Mike Skvasik reported there have been no plans submitted to proceed with building on the lot.

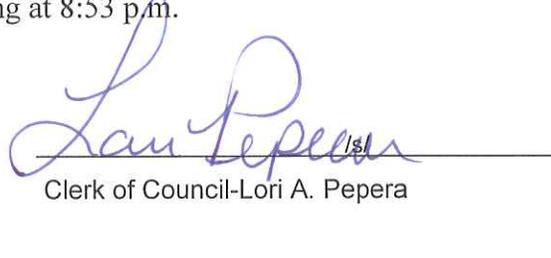
Councilman Baca reminded everyone to go over the Council vacancy process to discuss at a later date.

There being no further business to come before Council, motion by Joseph Barber, seconded by Jeffrey Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:53 p.m.


/s/

Mark A. Cegelka – Mayor & President of Council


/s/

Clerk of Council-Lori A. Pepera

**VILLAGE OF GLENWILLOW
MINUTES OF PUBLIC HEARING
MARCH 6, 2013**

Minutes of a Public Hearing held at the Village of Glenwillow on March 6, 2013 for the purpose of discussing the 2013 and 2014 Cuyahoga County Community Development Block Grant program.

Present: Mayor Cegelka, Council members: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Others Present: Law Director Stephen Klonowski, Finance Director John Veres, Police Chief Robert Hagquist, Engineer Mike Henry, Service Director Sam Scaffide, Building Commissioner Mike Skvasik, Housing Officer Peggy Spraggins and Clerk of Council Lori Pepera

Mayor Cegelka opened the Public Hearing at 7:30 pm by introducing the guests present and proceeded to explain the Community Development Block Grant (CDBG) program.

Mayor Cegelka asked Peggy Spraggins to explain the current County program.

Mrs. Spraggins stated that the County had unused CDBG money that needed to be used by the end of 2013 and thus have offered this "mini" grant to eligible communities; however, this money must be spent by the end of September. The maximum grant amount for this round will be \$150,000. A sheet was passed out listing the eligible projects: Infrastructure, Streetscape, and Parks and Playgrounds. The 2014 CDBG program will be open in October and due at the end of November. That round will have a traditional 18 month time period however all the applications details have not been released as of yet.

Mrs. Spraggins explained the HUD National Objectives for CDBG funds, which are:

- To eliminate slum and blight and
- To provide services to low and moderate income residents.
- (The third objective is for natural disasters experienced in communities).

Mrs. Spraggins reminded Council that Glenwillow has been very successful in receiving CDBG grants in the past. Mrs. Spraggins asked Village Engineer Mike Henry to review the components of the proposed project for this year. Mr. Henry stated that the Village is proposing to make additional enhancements to the Donald N. Payne Recreation Complex. The improvements will include: a new pavilion with electric and water service, picnic tables, charcoal grills, benches, trash containers and site improvements.

Mayor Cegelka asked for comments or questions from Council members and from the audience. There being none, the Mayor closed the public hearing at 7:45 pm.