



The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeff Adie, John Baca, Don Banas, Joseph Barber, Eric Johnson, Larry Sylver

Others Present: Law Director Stephen Klonowski, Engineer Mike Henry, Service Director Sam Scaffide, Building Commissioner Mike Skvasik, and Clerk of Council Lori Pepera

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**APPROVAL OF MINUTES**

The minutes of the Council Meeting of October 16, 2013 were approved as presented.  
(Baca, Adie)

Roll Call: Yeas - Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays - None

6 yeas – 0 nays  
Motion carried

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**PAY ORDINANCE**

2013-11-80

The Pay Ordinance was approved as presented (Johnson, Sylver)

Roll Call: Yeas - Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays - None

6 yeas – 0 nays  
Motion carried

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**CORRESPONDENCE & MAYOR’S REPORT:**

The following were attached in the Mayor’s packet:

- A copy of the Mayor’s Court Report for the month of October 2013.
- A copy of the Building Department Report for the month of October 2013.
- A copy of a check in the amount of \$4,111.10 received from Republic Services, for the month of September 2013.
- A copy of a check in the amount of \$11.49 received from the River Valley Paper Co. for the recycling of paper for the month of October.

- A copy of a check in the amount of \$11,412.50 received from Cuyahoga County for The Oakwood Roundabout CDBG Grant.
- A copy of a report from Greenfields Environmental Corp. of inspections performed for the month of October 2013.
- A copy of the monthly report from A & S Animal Control for the month of October.
- A copy of the monthly activities report dated November 2013, that *Mayor Cegelka* received from *Sam Scaffide*, Service Director.
- A copy of an order received from the Glenwillow's Mayor's Court in reference to the "Village of Glenwillow Traffic Code, Section 339.02". The Court has determined that with the increase of commercial truck traffic on Village roadways, it is necessary to increase the amount of the fine to One Hundred Fifty-Three Dollars (\$153.00) per offense, plus Court Costs in the amount of Ninety-Two Dollars (\$92.00).
- A copy of the five bids received for the Village of Glenwillow Tree Planting Program for Fall 2013.
- A copy of a recommendation for Glenwillow's 2013 Fall Tree Planting Program by *Jason Knowles*, Consulting Arborist, ISA Certified/Municipal Specialist. With the lowest and best bid received from Northeast Tree and Stump in the amount of \$5,273.00, Jason notes in his letter of recommendation that he has worked with Northeast Tree and Stump on previous planting projects for other communities.
- A copy of the Building Department status report for October 31, 2013 to *Mayor Cegelka* by *Mike Skvasik* showing the following up-dated information;
  - Foreclosures and Rentals dated October 31, 2013
- A copy of a memo received in reference to the Northeast Ohio Regional Sewer District's Proposed Stormwater Program and Fees. The memo states that on September 26, 2013, the Court of Appeals of Ohio, Eighth Appellate District ("Court of Appeals") ruled that the Northeast Ohio Regional Sewer District had no authority to enact and implement Title V.
- A copy of the report supplied by Chief *Hagquist*, reporting streetlight outages to Solon FirstEnergy Service Center;
  - Date of Report October 31, 2013
- A copy of a memo Mayor Cegelka received from Chief Hagquist, reporting he will be out of town from 11-1 to 11-10, in his absence Lt. Michael Megyesi will be in charge.
- A copy of specifications for a new 4DR SUV – AWD for the Police Department.

- A copy of a request Mayor Cegelka received from Sgt. Frank Jodlowski offering the services of his bloodhound man tracking dog to the Village. Sgt. Jodlowski is a certified handler through the National Police Bloodhound Association. The dog would be used for tracking of suspects, lost or missing persons and searching for evidence.
- A copy of a letter to Elsie's Property Management and the Condo Association President Jon Lorenzo, in response to his request for the Village to salt the parking areas for the Condo Association along Austin Powder Drive for the 2013-2014 winter season.
- A copy of the estimated cost for this year Christmas Party and a copy of the estimated and final cost of the previously held Christmas Parties.
- A copy of the Liberty News and Views.

**Motion by John Baca, seconded by Larry Sylver to go ahead and proceed with a budget of \$2,200 .00 for the 2013 annual Village Christmas Party to be held at Superior Beverage.**

**Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None**

**6 yeas – 0 nays  
Motion carried**

#### **FINANCE DIRECTOR JOHN VERES:**

- Finance Director John Veres reported he will be preparing an Appropriation Amendment for the November 20, 2013 Council Meeting to wrap up the Engineering estimate for October and November billing.
- John Veres requested a Finance Meeting be scheduled for the December 4, 2013 Council Meeting to discuss the first draft of the 2014 budget.

**Motion by John Baca, seconded by Larry Sylver to move the Wednesday January 1, 2014 Council Meeting to Thursday January 2, 2014.**

**Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None**

**6 yeas – 0 nays  
Motion carried**

#### **LAW DIRECTOR STEVE KLONOWSKI:**

- The Law Director Steve Klonowski discussed the memorandum in the Mayor's Report regarding the Northeast Ohio Regional District's Proposed Stormwater Program and Fees. He stated Mayor's and their Council were receiving solicitations. The memorandum is a detailed explanation of what happened in the law suit.

### **VILLAGE ENGINEER MIKE HENRY:**

- Village Engineer Mike Henry reported the intersection at Pettibone and Richmond will be open to East and West bound traffic by November 14<sup>th</sup>. Richmond Road will remain closed North and South bound until the end of the month.
- Mayor Cegelka reported that a link was added to the Glenwillow website homepage that shows a video comparing a 4-way stop, a traffic cop, and a roundabout. The experiment showed the roundabout to be the most efficient and the traffic cop being the least efficient.

### **SERVICE DIRECTOR SAM SCAFFIDE:**

- Service Director Sam Scaffide reported 3 of the 4 Village plow trucks are ready for snow and ice removal with the salt spreaders and plows installed.
- 200 tons of salt was delivered today with a reserve of 250 tons left over from last year for a total of 450 tons available for the 2013-2014 winter season.
- The Service Department is busy installing Christmas lights and decorations throughout the Village.
- The comfort stations have both been winterized and closed for the season.
- The pump from Avery Lake has been removed for repair with the help of Oakwood Fire Department and the use of their Land and Water Vehicle.
- Oakwood Fire Department has asked to use Avery Lake for ice rescue training this winter. Liability will be addressed before they begin training.
- Northeast Tree and Stump had the lowest and best bid for the Glenwillow 2013 fall Tree Replacement Program. Sam recommended accepting Northeast tree's bid for the Glenwillow Fall Tree Planting Program.
- Toaz Construction will be cleaning out drainage areas on Bond Street and Tinkers Valley.
- The benches and picnic tables have been removed from the Village public areas and stored for the winter. Maintenance will be done on them as needed to get them ready for spring.

**Motion by Joseph Barber, seconded by John Baca to accept the proposal from Northeast Tree and Stump in the amount of \$5,273.00.**

**Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver  
Nays—None**

**6 yeas – 0 nays  
Motion carried**

**NEW BUSINESS:**

<p>2013-11-81  Ordinance</p>	<p><b>An Ordinance accepting the proposal of Advanced Irrigation Systems for the installation of a sprinkler system at Village Hall and declaring an emergency.</b> (Mayor and Council)</p> <ul style="list-style-type: none"><li>• Motion to suspend 3 reading rule (Barber, Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Motion carried</p></li><li>• Motion to approve. (Baca, Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p></li></ul>
<p>2013-11-82  Ordinance</p>	<p><b>An Ordinance approving change order No. 1 to the contract with Chagrin Valley Paving, Inc., for the Glenwillow 2013 Asphalt Repair Program and declaring an emergency.</b> (Mayor and Council)</p> <ul style="list-style-type: none"><li>• Motion to suspend 3 reading rule (Johnson, Banas) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Motion carried</p></li><li>• Motion to approve. (Adie, Sylver) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Ordinance carried</p></li></ul>

<p>2013-11-83  Ordinance</p>	<p><b>An Ordinance authorizing the Mayor to enter into a contract with Lebanon Ford for the purchase of a 2014 Ford Utility Police Interceptor and declaring an emergency.</b> (Mayor and Council)</p> <ul style="list-style-type: none"> <li>• Motion to suspend 3 reading rule (Barber, Johnson) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas – 0 nays Motion carried</li> <li>• Motion to approve. (Barber, Adie) Roll Call: Yeas—Adie, Baca, Banas, Barber, Johnson, Sylver Nays—None  6 yeas – 0 nays Ordinance carried</li> </ul>
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Councilman Baca reported on discussions he and Chief Hagquist have had regarding other equipment needs the Police Department would like to have in 2014;

- Two AR15 rifles from the Federal Government need to be returned due to being outdated. The cost to replace both rifles will be approximately \$2,500.00.
- The Chief would like to upgrade the Automatic External Defibrillators that are located in each patrol car.
- A patrol ATV and equipment will be approximately \$20,000.00 along with two in car video systems that need to be updated. The expenses from this will be paid out of the Mayor’s Court Computer Fund.
- Over the next 5 years, needs include a new All Terrain Vehicle. Approximate cost for this, fully equipped, would be \$18,000.00.

Councilman Sylver recapped the discussion held at the Recreation Meeting this evening regarding the Village subsidizing memberships to surrounding fitness clubs. Further discussion will take place at the next Recreation Meeting.

Councilman Sylver scheduled a Recreation Meeting for December 4, 2013 at 6:30 p.m.

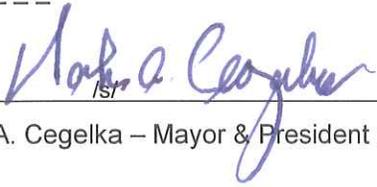
Councilman Johnson scheduled a Finance Meeting for December 4, 2013 at

Building Commissioner Mike Skvasik announced there is an ARB Meeting scheduled for Wednesday November 13, 2013 at 5:30 p.m. There will not be a Planning Commission Meeting.

There being no further business to come before Council, motion by Jeffrey Adie, seconded by Joseph Barber to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:17 p.m.

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Handwritten signature of Mark A. Cegelka in blue ink, written over a horizontal line.

Mark A. Cegelka – Mayor & President of Council

Handwritten signature of Lori A. Pepera in blue ink, written over a horizontal line.

Clerk of Council-Lori A. Pepera