



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
December 3, 2014 – 7:30 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Eric Johnson, Gurvis Smith, Larry Sylver
Others Present: Law Director Dave Matty, Finance Director John Veres, Police Chief Michael Megyesi, Engineer Mike Henry, Building Official Rick Loconti, Service Director Sam Scaffide, Tax Incentive Director Peggy Spraggins, Clerk of Council Lori Pepera

Mayor Cegelka asked for a moment of silence in honor of Councilman John A. Baca. John Passed away November 24, 2014.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of November 19, 2014, were approved as presented. (Smith /Adie)

Roll Call: Yeas - Adie, Banas, Johnson, Smith, Sylver
Nays - None

5 yeas – 0 nays
Motion Carried

PAY ORDINANCE

2014-12-75

The Pay Ordinance was approved as presented. (Jonson/Adie)

Roll Call: Yeas –Adie, Banas, Johnson, Smith, Sylver
Nays – None

5 yeas – 0 nays
Motion carried

CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of November 2014.
- A copy of the Building Department Report for the month of November 2014.
- A copy of the Building Department status report for November 2014 to *Mayor Cegelka* supplied by *Rick Loconti* showing the following up-dated information; Foreclosures dated November 2014
- A copy of a check in the amount of \$4,412.42 received from Republic Services, for the month of September 2014.
- A copy of the monthly geese report supplied by Greenfields Environmental for Geese Management at Avery Lake and the Donald N. Payne Recreation Complex for the month of November 2014.
- A copy of the Oakwood Fire Department incident and response report for the month of October supplied by Chief Schade.
- A copy of the Service Department report for the month of November 2014 supplied by Service Director Sam Scaffide.
- Copies of correspondence from Chief Hagquist, Chief Megyesi and the Executive Director of Diversity Initiative reporting the actions that were taken following the incident in August involving a Glenwillow Police Officer and children on a school bus. The reports detail the training all officers attended.
- A copy of the fully signed Amendment to Urban County Cooperation Agreement between Glenwillow and Cuyahoga County. This allows the Village to continue to be eligible to apply for Community Development Block Grant Funds.
- A letter from Dominion East Ohio stating the Public Utilities Commission of Ohio (PUCO) approved the use of an automatic adjustment mechanism, known as the Automated Meter Reading. This enables Dominion to read customers meters monthly and eliminates estimated bills.
- A letter from Dominion East Ohio stating the Public Utilities Commission of Ohio (PUCO) approved an increase in Dominion East Ohio's rates and charges for service and a tariff to recover certain costs associated with a pipeline infrastructure replacement program.
- A memo from Law Director Dave Matty regarding suggesting engaging a professional planner to review and update the Village's Planning and Zoning Code and possibly the Building Code.

- Information from Geis Companies announcing the availability of Diamond Center Two, a new tenant building planned with an expected 1st quarter completion date of 2015.
- Mayor Cegelka thanked Sam and the Service Department for the wonderful job they did displaying the Christmas decorations and lights.
- Mayor Cegelka reminded Council that Santa, with the help of Oakwood Fire Department, will be delivering gifts throughout the Village Sunday December 7th from 2:30 p.m. – 5:00 p.m.
- Mayor Cegelka reminded everyone that Services for John Baca will be held Saturday December 6th, 1:00 -3:00 and 4:00- 7:00 with a prayer service at 5:00 p.m. here at Village Hall.

FINANCE DIRECTOR JOHN VERES:

- John Veres reported the 2015 budget is on the agenda this evening for approval.

LAW DEPARTMENT DAVE MATTY:

- Law Director Dave Matty reported on the following items:
- Law Director Dave Matty reported on Ordinance No. 2014-11-71 amending Section 1117.04 of the Planning and Zoning Code to authorize notice requirements and to provide the correct legal standard for consideration of area variances and to add section 1117.04(c) to require notice to contiguous property owners of an application for a variance.
At the Mayor's request, notices will be sent to adjacent property owners and contingent property owners. There will be a Public Hearing held this evening for discussion.
- The Law Department has found inconsistencies in the Planning and Zoning Code and has made a recommendation to have it reviewed by an outside planner. Dave also recommends having the Building Code reviewed. A planner would not only review and do a study of the zoning but also the procedures, such as approval process and permit process. An estimated cost to have this done is \$25,000 to \$75,000 depending on how broad the study is and how much work is involved.
- Dave reported on the Council Vacancy. The Clerk has sent the notification to all registered voters in Ward II notifying there is a vacant Council seat. Council has until December 24, 2014 to appoint a new Councilmember. Dave recommended Council look at article IV section III of the Charter, which explains the qualifications and article V which explains the vacancy and to make sure the applicants meet all qualifications. He stated when a decision is made on who will fill the vacancy, it is to be made publicly and done by Ordinance or Resolution.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported things have slowed down for 2014 and the projects will all be closed in January.
- Mike reported a meeting will be scheduled with Oakwood Village's Service Director Tom Haba and their Engineer to discuss the railroad tracks on Richmond Road. The profile of the tracks, as they are right now, is bad and need modifications. Eric Johnson questioned if the wood that is used with the tracks now will be removed. Mike reported it will be removed and replaced with a concrete fill.

POLICE CHIEF MICHAEL MEGYESI:

- Chief Megyesi reported on Resolution 2014-12-54 on the agenda this evening is for the purchase of a vehicle for the Police Department. This new vehicle will replace the 2007 explorer. Delivery of this vehicle will be sometime in 2015. Chief Megyesi also passed out a list of the current list of vehicles in the Police Department and their mileage.

BUILDING OFFICIAL RICK LOCINTI:

- Building Official Rick Loconti reported the CO-AX construction has come to a completion and the Building Department has issued them an Occupancy Permit. Occupancy Permits were also issued to Venture Lighting, Core-Mark, and Wine Direct.
- Councilman Adie questioned if Rick has any knowledge if Core-Mark will be having a grand opening to let the Village Officials tour the changes they have made to the building. Mayor Cegelka asked Peggy to follow up with all the new companies that have moved into the Village after the holidays and arrange a tour of the new construction or remodels of the buildings.

SERVICE DIRECTOR SAM SCAFFIDE:

Service Director Sam Scaffide reported on the following items:

- Installation of the salt storage building has been completed. The first salt delivery is scheduled for Friday December 5, 2014. Sam reported he will be meeting with FirstEnergy in the next few weeks to discuss plans to install lighting near the structure.
- Councilman Adie questioned the drainage issues near the salt storage building. He stated there seems to be lots of water built up due to the increased vehicle traffic from FirstEnergy. Sam stated there are some low spots with the increased traffic and will fill in the low spots next year.
- The Tree Planting Program has been completed.

PRESENTATION OF THE GLENWILLOW-TWINSBURG TRAIL PLAN UPDATE:

- Engineer Mike Henry and Tax Incentive Director Peggy Spraggins gave a presentation on the Glenwillow-Twinsburg Trail Plan. Mike handed out a map of the trail and recapped that the trail would connect Pettibone Road to Glenmeadow Park in Twinsburg. Since the last meeting, the plan has had some revisions. After conversations with BFI and Republic Services, the trail has been moved to the east side of the property on Bond Street. When BFI cleared cat-tails on the east side of the creek we were able to see how flat the land was there. The trail has been modified to stay on the property of BFI crossing over into Twinsburg on City property, back on to BFI's property and back into the City of Twinsburg into Glenmeadow Park. BFI is the major player in this project. The Village will have to get an easement from BFI to allow the trail on their land. The Village is now working with the City of Twinsburg to confirm the two locations where the trail crosses onto City property to make sure the trail can actually be placed there and what the environmental impacts would be. Mike stated he would like the Village to apply for Clean Ohio Funds in February. This would allow us to put in a portion of the trail. Once that has been completed we can then look at securing grants from NOACA, AMATS or both. The benefit of

this project is being able to connect two municipalities and two different counties together which allows us to apply for grants that support both counties.

Mike explained some of the photos shown on the map he passed out are a rendition to show what the finished trail would look like. This was done to show two Twinsburg residents that have erosion control problems that this plan benefits them by alleviating their erosion issue. Mayor Cegelka stated there is a possibility for grant money to be used to also help with the erosion issue. Mike reported the next step is to present the plan to the Planning Commission. With approval, at the second Council meeting in January, authorization to apply for funds would be on the agenda. Councilman Sylver questioned how isolated and safe the trail would be. Mike responded, the trail may seem like it is isolated, but it follows along business district on the west side of the trail and you can see the residential area through the trees. The Village also has access to monitor the trail with the new ATV vehicle. The Village will also work with the Metro Parks to follow procedures they have used for safety. Law Director Dave Matty stated the Village would be immune from responsibility of any incidents.

Peggy Spraggins the partnership we have had with Republic Services and BFI has been phenomenal. She stated how 20 years ago, the previous leadership of the Village years ago saw the foresight to anticipate a project such as this to take place. She stated everyone involved in the project is excited about this project bringing two counties and communities together, including the Metro Parks.

Councilman Smith questioned how the project on the south side of Pettibone is progressing. Mayor Cegelka stated there are meetings set up with Republic Services this month to negotiate the possibilities. All but one of the houses are vacant, with the last resident moving at the end of the year.

PUBLIC HEARING:

A Public Hearing took place to discuss Ordinance 2014-11-71 amending Section 1117.04 of the Planning and Zoning Code to authorize notice requirements and to provide the correct legal standard for consideration of area variances *and to add Section 1117.04(c) to require notice to contiguous property owners of an application for a variance*. Mayor Cegelka opened the floor up for comments from the audience. There being no comments, the Mayor closed the Public Meeting.

OLD BUSINESS:

<p>2014-11-71 Ordinance</p>	<p>An Ordinance amending Section 1117.04 of the Planning and Zoning Code to authorize notice requirements and to provide the correct legal standard for consideration of area variances <i>and to add Section 1117.04(c) to require notice to contiguous property owners of an application for a variance</i> and declaring an emergency – 2nd reading 11/19/14 (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to approve (Smith/Adie) <p>Roll Call: Yeas— Adie, Banas, Johnson, Smith, Sylver Nays—None</p> <p style="text-align: right;">5 yeas – 0 nays Ordinance carried</p>
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NEW BUSINESS:

<p>2014-12-76 Ordinance</p>	<p>An Ordinance making appropriations for the expenditures of the Village for the fiscal year beginning January 1, 2015 and ending December 31, 2015 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas—Adie, Banas, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">5 yeas – 0 nays Motion carried</p>• Motion to approve (Johnson/Adie) Roll Call: Yeas— Adie, Banas, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">5 yeas – 0 nays Ordinance carried</p>
<p>2014-12-54 Resolution</p>	<p>A Resolution authorizing the purchase of a vehicle for use by the Police Department from Lebanon Ford through the State of Ohio Administrative Services Purchasing Program and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none">• Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas—Adie, Banas, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">5 yeas – 0 nays Motion carried</p>• Motion to approve (Johnson/Banas) Roll Call: Yeas— Adie, Banas, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">5 yeas – 0 nays Resolution carried</p>

<p>2014-12-55 Resolution</p>	<p>Resolution authorizing the Mayor to submit an application to OneCommunity for the Big Gig Challenge Grant Program to assist in the funding of a fiber optic cable installation project in the Village of Glenwillow and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Banas) Roll Call: Yeas—Adie, Banas, Johnson, Smith, Sylver Nays—None 5 yeas – 0 nays Motion carried • Motion to approve (Sylver, Johnson) Roll Call: Yeas— Adie, Banas, Johnson, Smith, Sylver Nays—None 5 yeas – 0 nays Resolution carried
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Eric Johnson commented on the end of the year finances and stated as in the past the Finance Director has been conservative in his estimates and overall the Village is doing well financially and ending with a positive balance.

Economic Development Director Peggy Spraggins reported on Resolution 2014-12-55, authorizing the Mayor to submit an application to OneCommunity for the Big Gig Challenge Grant Program to assist in the funding of a fiber optic cable installation project in the Village of Glenwillow. Peggy and the Mayor met with two Site Selectors last year, one was from Atlanta and one was local. They discussed the importance of fiber optics. Both Site Selectors used the word imperative. Therefore, options have been looked at on how to bring fiber optics to the Village. After researching, it was discovered OneCommunity, a non-profit organization has already installed fiber optic cable along Pettibone Road extending from Richmond Road to Route 91. If approved this evening, the Resolution allows for the Village to submit an application for a grant to assist with funding of installation for fiber optic cable to four areas in the Village; Diamond Parkway, Emerald Valley, Cochran Road and Village Hall Administration offices. If we receive the grant, OneCommunity will pay for 25% of the total cost, the Village will pay for 25% of the total cost out of our TIF dollars, and the businesses that partner up will pay 50% of their portion of the total cost. The application is due Friday December 5, 2014 and the finalists will be announced December 17, 2014. If we are awarded the grant, OneCommunity will be the contactor, go out for bids, be in charge of construction, own, operate and maintain the lines. All bids and preliminary work would be done in the first quarter of 2015 and construction would be done in the 2nd quarter of 2015. All Village administration buildings will connect into the fiber optic cable.

Councilman Banas brought up the fact there are number of issues at a national level to warrant looking into body cameras for our Police Department. Chief Megyesi reported he requested \$2,400.00 be put aside for budget consideration to purchase body cameras and \$800.00 for the software to download images from the cameras.

Councilman Sylver recapped the Recreation Meeting that took place this evening. Discussion took place regarding the Annual Village Garage Sale. It was determined that Village personnel need to arrive at 7:45 a.m. next year to direct people where to park and set up. It was also decided to try two different types of bands in 2015, possibly a country and an ethnic band. There was also discussion on how to get more residents involved in attending the concerts. It was decided larger A-frame signs will be purchased and put out before every concert.

Councilman Sylver scheduled a Recreation Meeting January 7, 2015 at 6:30 p.m.

Councilman Smith scheduled a Building/Housing Meeting January 21, 2015 at 6:30 p.m.

Discussion took place on the procedures for interviewing candidates to fill the Council vacancy in Ward II. Letters have gone out to all residents in Ward II with notification of the vacancy. Any person interested should submit a letter of interest by December 10, 2014. A Special Council Meeting will be held after that date to interview those interested.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 9:00 p.m.



Mark A. Cegelka – Mayor & President of Council



Lori Pepera, Clerk of Council