



Village of
Glenwillow

Honoring the Past - Welcoming the Future

Council Meeting – Council Chambers
January 7, 2014 – 7:30 pm
Mayor Mark A. Cegelka presiding

The Mayor, Mark A Cegelka called the meeting to order at 7:30 p.m. and all present said the Pledge of Allegiance.

Present: Jeffrey Adie, Don Banas, Barbara DiBacco, Eric Johnson, Gurvis Smith, Larry Sylver

Others Present: Law Director Dave Matty, Finance Director John Veres, Police Chief Michael Megyesi, Engineer Mike Henry, Building Official Rick Loconti, Service Director Sam Scaffide, Clerk of Council Lori Pepera

Guests: Judge Brian Melling

SWEARING IN CEREMONY OF BARBARA J. DIBACCO TO FILL THE WARD 2 COUNCIL VACANCY:

Mayor Cegelka introduced Judge Melling from the Bedford Municipal Court who will perform the Swearing in of Barbara J. DiBacco. Judge Melling has been performing the swearing in ceremonies for the Village for 16 years.

<p>2015-01-01 Resolution</p>	<p>A Resolution appointing Barbara J. DiBacco to fill the Ward 2 Council Representative vacancy for the unexpired term of John A. Baca and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Sylver/Smith) Roll Call: Yeas—Adie, Banas, Johnson, Smith, Sylver Nays—None 5 yeas – 0 nays Motion carried • Motion to approve (Johnson/Adie) Roll Call: Yeas— Adie, Banas, Johnson, Smith, Sylver Nays—None 5 yeas – 0 nays Resolution carried
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Judge Melling swore in Barbara J. DiBacco for the purpose of filling the Council vacancy of Ward 2.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of December 3, 2014, were approved as presented.
(Sylver /Adie)

Roll Call: Yeas - Adie, Banas, Johnson, Smith, Sylver
Abstain-DiBacco
Nays - None

5 yeas – 0 nays
1-Abstain
Motion Carried

The minutes of the Special Council Meeting of December 15, 2014, were approved as presented.
(Sylver/Banas)

Roll Call: Yeas - Adie, Banas, Johnson, Smith, Sylver
Abstain-DiBacco
Nays - None

5 yeas – 0 nays
1-Abstain
Motion Carried

PAY ORDINANCE

Ordinance No. 2015-1-1

The Pay Ordinance was approved as presented. (Adie/Johnson)

Roll Call: Yeas –Adie, Banas, DiBacco, Johnson, Smith, Sylver
Nays – None

6 yeas – 0 nays
Motion carried

----- CORRESPONDENCE & MAYOR'S REPORT:

The following were attached in the Mayor's packet:

- A copy of the Mayor's Court Report for the month of December 2014.
- A copy of the Building Department Report for the month of December 2014.
- A copy of the Building Department status report for November 2014 to *Mayor Cegelka* by *Rick Loconti* showing details of permit activity and inspections performed.
- A copy of a check in the amount of \$3,747.71 received from Republic Services, for the month of November 2014.
- A copy of the Oakwood Fire Department incident and response report for the month of November supplied by Chief Schade.

- A copy of the report supplied by Chief *Megyesei*, reporting streetlight outages to Solon FirstEnergy Service Center; Date of Report January 6, 2015
- A copy of the Service Department report for the month of December 2014 from Service Director Sam Scaffide.
- A detailed report showing all traffic citations written from January 1, 2012 through December 31, 2013. In 2012 there were 624 total citations written. Of those, only 206 were speed related. In 2013 there were 595 total citations written. Of those, only 200 were speed related.
- A survey that was sent to all businesses in the Village asking for the number of employees to determine an accurate daytime population.
- A the list of 17 students who are eligible to apply for the senior scholarship program along with a copy of the application that will be sent to all students in March. There is \$58,008.18 in the scholarship fund to date.
- A list of residents who are on the Lifeline system. 8 residents are currently enrolled.
- A letter from Director Larry Benders at the Cuyahoga County Department of Development with notification the Village was not awarded a CDBG Municipal Grant for 2015.
- A copy of the real estate transfer notification that was in the Solon Times showing the transfer of 6995 Richmond Rd. to Pettibone Properties of Ohio for \$64,000.
- A copy of a check in the amount of \$472.10 from the Solon Lightning Soccer for concessions payment for 2014.
- A copy of a memo from Engineer Mike Henry regarding the schedule to resurface the Cochran Road Bridge. The project will be bid in February and construction should begin in May and is expected to last several weeks. One lane of traffic will be maintained in each direction during construction.
- A copy of a thank you card received from Chief Hagquist thanking everyone for the generous gifts and retirement luncheon held for him.
- A copy of a thank you card from Mary Lasch for Santa visiting her grandchildren at her home on Sunday Dec. 7th and for the comments regarding Dr. Lasch in the December issue of the Liberty News and Views.
- A copy of an article that appeared in the Twinsburg Bulletin regarding the proposed multipurpose trail that would connect Glenwillow and Twinsburg.

- The Santa Delivery Program took place on December 7th. Thank you to Bill Blaha who played Santa and helped deliver gifts to 32 homes and 60 children throughout the Village. Attached is a list of the addresses where Santa stopped. Thank you to Oakwood Fire Department for their help in making this program possible.
- 6 families were able to receive food from our Annual Food Drive. The baskets were delivered to the residents on Christmas Eve by our Service Department. Thank you to Laurie and Jerald Hoover for their donation of gifts to the children of these families which Santa delivered during our delivery program.
- A recap of the expenses for the 2014 Annual Village Christmas Party held on December 17th. Total amount spent was \$4,850.98. There were approximately 250 residents in attendance. Also attached is the thank you letter sent to Executive Assistant Lori Scala at Superior Beverage Group for the hospitality the company has given to us for the use of their facility.
- A memo to Chief Megyesi from Sergeant Russo recapping the Shop with a Cop Program. Glenwillow Police officers were able to take 4 children from the Village to go on a \$150.00 shopping spree at Walmart followed by a pizza party.
- A copy of the minutes from the ARB and Planning Commission meetings held December 10, 2014 for your review.
- A copy of the Economic Development Report for 2014 to Mayor Cegelka submitted by Economic Development Director Peggy Spraggins. The report recaps the projects Peggy has worked on throughout 2014 some of which are; working with JobsOhio, TeamNeo, and the Greater Cleveland Partnership. Attended the TIRC Meeting and worked on CRA agreements, responded to 3 projects upon request from the Greater Cleveland Partnership, submitted and received a grant from OneCommunity.
- A list of all Council Committees with some changes for 2015.

FINANCE DIRECTOR JOHN VERES:

- Finance Director John Veres welcomed new Councilwoman Barb DiBacco.

LAW DEPARTMENT DAVE MATTY:

- Law Director Dave Matty reported on the following items:
- Dave introduced Mark Marong who will be taking over for Justin Whelan. Mark will be assisting Council, the Department Heads and will attend committee meetings. Mark has 8 years of Municipal Law experience.
- Dave explained the position of Vice Mayor will not be selected this evening. His recommendation is to put Resolution 2015-1-2; *electing a Council Representative as Vice Mayor for the Village of Glenwillow*, on first reading.

- Dave has met with Peggy Spraggins regarding the inconsistencies found in the Planning and Zoning Code and discussed the Administrations thoughts on doing an update and rewrite. Dave requested the Building/Housing meeting that is scheduled for January 21, 2014 for this to be discussed at be rescheduled until February 4, 2015. The Law Department would like to be in attendance at this meeting. Dave stated a few items need to be drafted in order to report accurately to the committee.
- Dave requested from Council that all committee meetings that the Law Department is needed at be scheduled before the first Council meeting of the month. This will be better for the Law Department attendance due to a conflict with the third Wednesday of the month.
- Dave commented on the following items on the agenda this evening;
Ordinance No. 2015-01-02 confirming the appointment of Ross S. Cirincione as Prosecutor for the Village of Glenwillow for a term ending December 31, 2015 and describing duties and fixing compensation. His recommendation is to appoint Ross Cirincione for another year.

Resolution Nos. 2015-01-5, 2015-01-06 and 2015-01-07 be put on first reading. Discussion has taken place with Eric Johnson to change the terms of these positions to coincide with the Mayor's term.

Resolution No. 2015-1-7 is a formal acceptance of the deed for the 17 acres known as the Carucci property which was a no cost item to the Village due to grant monies received from the Western Reserve Land Conservancy.

Resolution No. 2015-1-8 is the acceptance of the deed for the 10 acres purchased at the end of Bond Street.

Resolution No. 2015-1-11 is needed for the completion of the Land Bank Program. It is a demolition agreement the Land Bank is asking all communities to sign. It will assist the Village in the demolition of properties.

ENGINEER MIKE HENRY:

- Engineer Mike Henry reported discussion took place at the Infrastructure Meeting in November to have plans and specs prepared to repair the house on the hill. The cost for the plans and specs to be prepared are approximately \$7,900. The plans would involve jacking up the house and rebuilding the foundation.
- Mike explained Resolution No. 2015-01-09; approving a Change Order to the contract with Specialized Construction, Inc. for the 2014 Asphalt Repair Program. The increased cost was due to having to tear out driveways and replace them.
- Mike explained Resolution No. 2015-01-10; approving a Change Order to the contract with T C Construction Co., Inc. for the 2014 Concrete Repair Program. This Change order is a deduction. The Sidewalk installation was not a line item.

POLICE CHIEF MICHAEL MEGYESI:

- Police Chief Megyesi reported on the Shop with a Cop program that was held on December 14, 2014. Police officers were able to take 4 children from the Village to go on a \$150.00 shopping spree at Walmart followed by a pizza party. He thanked Officer Whitted who

handled the program. Officer Whitted's daughter, Denym, came along and also helped out for the day. Many thanks went to Denym as well.

BUILDING OFFICIAL RICK LOCINTI:

- Building Official Rick Loconti reported the plans for Abbott Valve have been finalized and the excavation has started at 31200 Diamond Parkway.
- The final walk through at CoreMark has been conducted.
- In December there were 135 contractor registration forms mailed out for contractors to register with the Village for 2015.
- There were 5 building permits pulled in the month of December.
- Councilman Smith questioned if there is a time limit when someone pulls a building permit. Rick stated permits expire after 1 year.

SERVICE DIRECTOR SAM SCAFFIDE:

Service Director Sam Scaffide reported on the following items:

- The Service Department will be working to take down Christmas decorations within the next week.
- Starting this week the Service Department will be working on some projects inside Village Hall. New kitchen cabinets and a new counter top will be installed in the kitchen area. Wiring for a sound system in the Council Chambers has been started. The equipment has been ordered and will be installed when it is delivered.
- Mayor Cegelka thanked Sam for the wonderful job the Service Department did with the Christmas decorations.
- Councilman Adie questioned if electrical outlets could be added by the Council seats. Sam stated he would look into it and see if they could be installed at the same time the sound system is.

Councilman Johnson commented on item Nos. 5, 6 and 7 on the agenda. He noted after review and discussion it makes more sense to keep the terms of these positions concurrent with the Mayor's term and asked for Council to review.

Motion by Gurvis Smith seconded by Eric Johnson to amend the language of Resolutions 2015-1-3, 2015-1-4, and 2015-1-4 and to change the terms of these positions to be concurrent with term of the Mayor's term.

**Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver
Nays—None**

6 yeas – 0 nays

Motion carried

NEW BUSINESS:

<p>2015-1-2 Resolution</p>	<p style="text-align: center;">A Resolution electing Council Representative _____ as Vice Mayor of the Village of Glenwillow. (Mayor & Council)</p> <ul style="list-style-type: none"> • Resolution was put on first reading
<p>2015-1-2 Ordinance</p>	<p style="text-align: center;">An Ordinance confirming the appointment of Ross S. Cirincione as Prosecutor for the Village of Glenwillow for a term ending December 31, 2015 and describing duties and fixing compensation. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Smith) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Banas/Sylver) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Ordinance carried
<p>2015-1-3 Resolution</p>	<p style="text-align: center;">A Resolution confirming the Mayor’s appointment of Gregg Bowen as a citizen member of the Planning Commission for a term running concurrently with the Mayor’s; or beginning January 1, 2015 and ending December 31, 2017and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/DiBacco) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried

<p>2015-1-4 Resolution</p>	<p>An Resolution confirming the Mayor’s appointment of Jerald Hoover as a citizen member of the Planning Commission for a term running concurrently with the Mayor’s; or beginning on January 1, 2015 and ending December 31, 2017 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Smith) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Sylver/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried
<p>2015-1-5 Resolution</p>	<p>A Resolution confirms the Mayor’s appointment of Jerry Eisen as the at- large public representative to the Architectural Review Board for a term running concurrently with the Mayor’s; or beginning January 1, 2015 and ending December 31, 2017 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Sylver/Banas) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Smith/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried

<p>2015-1-6 Resolution</p>	<p>A Resolution accepting the proposal of Anthony J. Fini for services as the Village Architect representative on the Architectural Review Board for the year 2015 and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Adie/Banas) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> • Motion to approve (Johnson/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2015-1-7 Resolution</p>	<p>A Resolution authorizing the Mayor to accept a Limited Warranty Deed from JN Goat LLC for PP#'s 991-01-003 and 991-01-006 located on Richmond Road and declaring an emergency and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Johnson) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> • Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2015-1-8 Resolution</p>	<p>A Resolution authorizing the Mayor to accept a Quit-Claim Deed from the Cuyahoga County Land Reutilization Corporation for PP# 991-15-001 located on Bond Street and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>• Motion to suspend 3 reading rule (Sylver/Adie) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>• Motion to approve (Smith/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>
<p>2015-1-9 Resolution</p>	<p>A Resolution approving a Change Order to the contract with Specialized Construction, Inc. for the 2014 Asphalt Repair Program and declaring an emergency and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>• Motion to suspend 3 reading rule (Johnson/Smith) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None</p> <p style="text-align: right;">6 yeas – 0 nays Motion carried</p> <p>• Motion to approve (DiBacco/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None</p> <p style="text-align: right;">6 yeas – 0 nays Resolution carried</p>

<p>2015-1-10 Resolution</p>	<p>A Resolution approving a Change Order to the contract with T C Construction Co., Inc. for the 2014 Concrete Repair Program and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Johnson/Adie) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Johnson/DiBacco) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried
<p>2015-1-11 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into a Municipal Agency Agreement with the Cuyahoga County Land Reutilization Corporation to participate in the Cuyahoga County Property Demolition Program and declaring an emergency and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Banas/Adie) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Banas/Johnson) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried

<p>2015-1-12 Resolution</p>	<p>A Resolution authorizing the Mayor to enter into an agreement with Lifeline Systems Company for the provision of emergency communication services for senior residents and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Smith/Sylver) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (DiBacco/Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried
<p>2015-1-13 Resolution</p>	<p>A Resolution appointing Lori Pepera as Clerk of Council and declaring an emergency and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> • Motion to suspend 3 reading rule (Sylver/DiBacco) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Motion carried • Motion to approve (Smith/Banas) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None 6 yeas – 0 nays Resolution carried

<p>2015-1 Resolution</p>	<p style="text-align: center;">A Resolution confirming the appointment by the Mayor of Lori Pepera as Clerk of Mayors Court and declaring an emergency. (Mayor & Council)</p> <ul style="list-style-type: none"> <p>• Motion to suspend 3 reading rule (Smith/Johnson) Roll Call: Yeas—Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <div style="text-align: right;">6 yeas – 0 nays Motion carried</div> </p> <p>• Motion to approve (Sylver, Adie) Roll Call: Yeas— Adie, Banas, DiBacco, Johnson, Smith, Sylver Nays—None <div style="text-align: right;">6 yeas – 0 nays Resolution carried</div> </p>
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Councilman Sylver scheduled a Recreation Meeting February 4, 2015 at 6:30 p.m.

Councilman Smith rescheduled a Building/Housing Meeting scheduled for January 21, 2015 at 6:30 p.m. until February 4, 2015 at 7:00 p.m.

Councilman Johnson scheduled a meeting for the purposes of discussing Vice Mayor on January 21, 2015 at 7:00 p.m.

There is an ARB and Planning Commission meeting scheduled for January 14, 2015 starting at 5:15 p.m.

There being no further business to come before Council, motion by Jeff Adie, seconded by Gurvis Smith to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Councilman Banas asked Chairman Smith of the Building/Housing Committee to visit the issue of licensing and bonding of contractors doing work in the Village. Currently there are no requirements for this. Councilman Smith will review the issue with the committee.

RESIDENT PARTICIPATION:

Resident Tiolu Oresanya from 7630 Pinecrest addressed Council with the question; Why does every Ordinance and Resolution end with “and declaring an emergency”. Law Director Dave Matty answered, “If Council passes and the Mayor signs, the Ordinance or Resolution would take effect immediately. Otherwise it would not take effect for 30 days”.

There being no further business to come before Council, motion by Gurvis Smith, seconded by Jeff Adie to adjourn the meeting. Vote on the motion to adjourn was all yeas and no nays.

Mayor Mark A. Cegelka adjourned the meeting at 8:43 p.m.

Mark A. Cegelka – Mayor & President of Council

Lori Pepera, Clerk of Council

