

VILLAGE of GLENWILLOW  
29555 PETTIBONE ROAD, GLENWILLOW OHIO 44139  
440.232.4380

ARCHITECTURAL REVIEW BOARD APPLICATION

Meetings are held on the second Wednesday of each month at 5:30 p.m. Plan submission is required four (4) weeks prior to the meeting date.

Application Requirements

**Residential Application**

1. Completed Application
2. Filing fee of \$100.00
3. Submission of eight (8) sets of construction documents. (new dwellings and other larger project require 3 sets of full-size construction documents and 5 sets of smaller plans.
4. Photographs of the existing structure in the case of additions and alteration. For new construction photographs are required of the properties on either side of the new construction
5. New construction requires the submission of 4 topographical plans and a \$500.00 deposit for topographical review.

**Commercial/Industrial Application**

1. Completed Application
2. Filing fee of \$100.00
3. Submission of eight (8) sets of exterior elevation and floor plans; 3 sets of full-size plans and 5 sets of smaller plans.
4. Twelve (12) sets of detailed site plans
5. Photographs of the existing structure in the case of additions and alterations
6. Material samples and color renderings (brought to meeting)

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SCOPE OF WORK/NATURE OF REQUEST: \_\_\_\_\_

OWNER: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE NO. \_\_\_\_\_